

DIOCESAN DISASTER RESPONSE COORDINATOR Role Description*

When a disaster strikes, Diocesan Disaster Response Coordinators support local parishes to effectively and efficiently bring the love of Jesus to their communities. As Anglicans in disaster response, we turn chaos into compassion, assisting families to find their “new normal” in times of disaster.

There are 3 stages to any disaster and 4 components in each stage.

Stage 1 - First Response. When a disaster strikes, First Responders provide search and rescue activities for public safety in which parishes do not engage.

Stage 2 - Emergency Relief. Parishes engage with the community to provide spiritual care, distribution of emergency relief supplies, meals and coordination of debris removal. Parishes may establish volunteer housing and showers for volunteer disaster response teams. The first steps of case management are initiated during Emergency Relief.

Stage 3 - Long Term Recovery. Long Term Recovery includes the repair and rebuilding of family homes, providing spiritual care, volunteer coordination and donations management. The local parish provides case management of recovery projects.

The 4 components incorporated in the above 3 stages are: **spiritual care, volunteer coordination, donations management, and case management.**

Diocesan Disaster Response Coordinators will strive to:

- Seek growth and wisdom in God’s call to serve those in need.
- Market the National Disaster Network through social media, diocesan communications, Synods or special events.
- Assist National Disaster Network Director in scheduling Disaster Preparedness Training for their parishes.
- Assist National Disaster Network Director and Parish Disaster Response Coordinators in scheduling Youth and/or Adult mission trips that are disaster-focused.
- Assist Parish Disaster Response Coordinators in recognizing a Disaster Preparedness Month each year.
- Assist Parish Disaster Response Coordinators in developing an annual parish disaster preparedness event of their choosing, such as Family Preparedness training, or the assembly and distribution of emergency kits or survival kits.
- Recruit and manage a team of diocesan members to lead in the areas of spiritual care, volunteer coordination, donations management and case management.
- Develop warehousing and logistics for the distribution of emergency relief supplies.
- Develop relationships and partnerships with other volunteer disaster response organizations.

When a disaster strikes in the Diocese:

- Coordinate emergency relief and long term recovery for the Diocesan House, if needed.

- Report to the National Disaster Network Director, completing an initial assessment of damages to diocesan church buildings, members' homes, and the community.
- Support the mobilization of Parish Disaster Response teams to serve disaster survivors with the gifts of their parish, such as distributing relief supplies, cooking and serving meals, removing debris and rebuilding or providing spiritual care.
- Establish recurring briefings with the Parish Disaster Response Coordinators and the National Disaster Network Director.
- Establish recurring briefings with Diocesan Coordinators of Spiritual Care, Volunteers, Donations Management and Case Management.
- Coordinate emergency relief funding, with the National Disaster Network Director and the diocesan treasurer, through the Anglican Relief and Development Fund (ARDF).

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